

**BOARD OF ARCHITECTURAL REVIEW
Town Hall Council Chambers
Regular Meeting**

This meeting may be viewed in its entirety by accessing the video of the same date online via the Town's website at www.frontroyalva.com.

A regular meeting of the Board of Architectural Review of the Town of Front Royal, Virginia was held on April 13, 2021, in the Town Hall Council Chambers.

Present: Angela Toler, Chairman
Gary Vaughan, Vice Chairman
Lauren Runyan
Collin Waters

Absent: Andrea White

Staff: Alfredo Gutierrez Velasquez, Planner I
Connie L. Potter, Executive Assistant

CALL TO ORDER:

Chairman Toler called the meeting to order at 7 PM.

APPROVAL OF MINUTES:

- December 8, 2020
- January 28, 2021
- March 9, 2021

Ms. Runyan moved, seconded by Vice Chairman Vaughan to approve the meeting minutes as written.

**VOTE: Yes – Runyan, Waters, Vaughan, Toler
Absent - White**

NEW BUSINESS:

- **FRCOA-2609-2021.** A Certificate of Appropriateness application submitted by Sebastien Jansen for 20 Water Street to request a second set of exterior renovation amendments (a total of nine amendments) to the approved site plan FRSITE 1178-2019 and certificate of appropriateness FRCOA 1998-2020.

Mr. Jansen has requested nine (9) amendments to the initial Board of Architectural Review approved Certificate of Appropriateness dated March 17, 2020.

1) Front Elevation

- Wrap the wooden trim of diamond window with aluminum cladding.
- Remove vinyl on façade of existing addition and replace with stucco (gray color to the same as stucco on rest of building).

Vice Chairman Vaughan moved, seconded by Mr. Waters to approve the front elevation as submitted.

**VOTE: Yes – Vaughan, Waters, Runyan, Toler
Absent – White**

2) Left Elevation

- Replace four (4) existing vinyl windows with wooden-frame windows with wooden trim wrapped in aluminum cladding.
- Remove wooden stairs with no proposed replacement – contingent on building code requirements.

Vice Chairman Vaughan moved, seconded by Ms. Runyan to approve the left elevation as submitted.

**VOTE: Yes – Runyan, Toler, Waters, Vaughan
Absent - White**

3) Back Elevation

- Wrap the wooden trim of diamond window with aluminum cladding to match the windows below.
- Replace wooden door on existing addition with a wooden door with nine-pane glass lights.
- Remove vinyl siding on existing addition and replace with stucco (gray color to be the same as stucco on rest of building).

Vice Chairman Vaughan moved, seconded by Ms. Runyan to approve the back elevation as submitted.

**VOTE: Yes – Waters, Vaughan, Toler, Runyan
Absent - White**

4) Right Elevation

- Add two (2) double-hung, vinyl windows to the side of the existing addition.

Ms. Runyan moved, seconded by Vice Chairman Vaughan to approve the right elevation as submitted.

**VOTE: Yes – Vaughan, Toler, Waters, Runyan
Absent – White**

5) Patio (Enclosed Porch)

- Enclose proposed 56-ft (wide) by 20-ft (deep) deck to be integrated with existing covered porch with nine (9) glass doors and remove existing front staircase – keep two (2) existing staircases located to the sides of porch.
 - Specifications:
 - Individual Door Dimensions: 7’6” (height) by 9’0” (width).
 - Individual Door Design: eight (8) glass panes
 - Two (2) columns wide and four (4) rows tall.
 - Total No. of Doors Proposed: nine (9).
 - Five (5) on front.
 - Two (2) on each side.
 - Existing Porch Dimensions: 56’ (wide) by 20’ (deep)

Ms. Runyan moved, seconded by Vice Chairman Vaughan to approve the enclosed patio porch as submitted.

**VOTE: Yes – Runyan, Toler, Vaughan, Waters
Absent - White**

OLD BUSINESS:

There were no items for old business.

OTHER:

Mr. Waters asked what the process was for amending the Historic District Guidelines. He noted that improvements were needed to make the guidelines clearer to applicants. BAR members agreed there needed to be improvements made to the guidelines. Staff stated they would find out the exact process for amending the guidelines.

ADJOURNMENT:

Chairman Toler moved, seconded by Vice Chairman Vaughan to adjourn the meeting.

**VOTE: Yes – Vaughan, Toler, Runyan, Waters
Absent – White**

The meeting adjourned 7:47 pm.

Connie L. Potter

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Executive Assistant