

BOARD OF ARCHITECTURAL REVIEW
Town Hall Council Chambers
Regular Meeting

This meeting may be viewed in its entirety by accessing the video of the same date online via the Town's website at www.frontroyalva.com.

A regular meeting of the Board of Architectural Review of the Town of Front Royal, Virginia was held on March 9, 2021, in the Town Hall Council Chambers.

Present: Angela Toler, Chairman
Gary Vaughan, Vice Chairman
Lauren Runyan
Collin Waters

Absent: Andrea White

Staff: Timothy L. Wilson, Director of Planning and Community Development
Alfredo Gutierrez Velasquez, Planner I
Connie L. Potter, Executive Assistant

CALL TO ORDER:

Chairman Toler called the meeting to order at 7 PM.

Chairman Toler shared that Nancy Lehew had passed away and recognized her for the time she served on the Board of Architectural Review. A moment of silence was held in her honor.

Mr. Collin Waters was welcomed to the Board of Architectural Review. Mr. Waters gave a brief description regarding his interest in serving on the Board.

NEW BUSINESS:

- **FRCOA-2529-2021.** A Certificate of Appropriateness application submitted by Sebastien Jansen for 20 Water Street to 1) Install aluminum wrap on window trim for front and rear windows of existing building; 2) Enclose open outdoor seating area and install vertical lift-open doors with windows; 3) Install wood nine-pane door replacements on existing building; 4) Install industrial-style glass doors on existing addition; and 5) Replace tar three-tab roof with rubber roof on existing lean-to addition.

Mr. Velasquez explained that Mr. Jansen's application was requesting an amendment to the Certificate of Appropriateness (FRCOA1998-2020) approved by the BAR during their regular meeting on March 17, 2020. The amendment request must be reviewed and acted on by the

BAR because: 1) there is an amendment to a BAR approval; and 2) the proposed amendment request would have a significant change on the exterior architectural character of the building. The amendment is requesting approval for four (4) changes that differ from the BAR COA approval of March 17, 2020.

Below are the conditions imposed by the BAR approval:

- Front and back windows will be 9 pane wood windows.
- Vinyl windows on the side of building.
- Doors to match the existing front door.
- The replacement stucco will be a like for like product and the applicant will be filling in the transom with stucco.
- All wood and metal will be replaced with like for like wood and metal.
- Approve the direction of the new construction.

Below are Mr. Jansen's change requests summaries to the COA approval:

- 1) Aluminum wrap on window trim for front and rear windows of existing building.
- 2) Enclose open outdoor seating area and install vertical lift-open doors with windows – see number 3 on “Windows and Doors Plan” attachment.
- 3) Install wood nine-pane doors on existing building, instead of like-for-like replacements.
- 4) Install industrial-style glass doors on existing addition (right side of building), instead of existing plywood doors.
- 5) Replace tar three-tab roof with rubber roof on existing lean-to addition.

After a lengthy discussion between Staff, Mr. Jansen and BAR members, the following motions were made:

1. Aluminum wrap on window trim for front and rear windows of existing building.

Ms. Runyan moved, seconded by Mr. Vaughan to approve aluminum clad wrap over wooden trim on four (4) rear windows.

**VOTE: Yes – Toler, Vaughan, Runyan, Waters
Absent - White**

2. Enclose open outdoor seating area and install vertical lift-open doors with windows.

Ms. Runyan moved, seconded by Mr. Vaughan to table the request until the applicant can provide more information and details on the proposal.

**VOTE: Yes – Water, Runyan, Vaughan, Toler
Absent - White**

3. Install wood nine-pane doors on existing building instead of like-for-like replacements.

Ms. Runyan moved, seconded by Mr. Vaughan to approve three (3) single, 9-pane wooden doors as submitted per plan.

**VOTE: Yes – Vaughan, Water, Runyan, Toler
Absent – White**

4. Install industrial-style glass doors on existing addition (right side of building), instead of existing plywood doors.

Ms. Runyan moved, seconded by Mr. Vaughan to approve the two (2) industrial glass doors on the addition of the non-historical section of the building as submitted.

**VOTE: Yes – Toler, Runyan, Water, Vaughan
Absent - White**

5. Replace tar three-tab roof with rubber roof on existing lean-to addition.

Mr. Vaughan moved, seconded by Ms. Runyan to approve replacement of the tar three-tab roof with rubber roof on the existing lean-to addition.

**VOTE: Yes – Toler, Vaughan, Water, Runyan
Absent - White**

OLD BUSINESS:

There were no items for old business.

OTHER:

There were no additional comments.

ADJOURNMENT:

Ms. Runyan moved, seconded by Mr. Vaughan to adjourn the meeting.

**VOTE: Yes – Vaughan, Runyan, Toler, Waters
Absent - White**

The meeting adjourned at 8:04 pm.

Connie L. Potter

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Executive Assistant/Secretary to the Board