

TOWN MANAGER'S WEEKLY REPORT



February 15, 2012

Town Manager

The Town Council conducted a meeting on February 13th that included a public hearing about our Real Estate and Personal Property Tax rates for the FY12-13 budget. As presented, no increases in taxes are proposed for the upcoming fiscal year. The Town staff will continue to develop the budget for next year's operations and capital improvements based upon similar revenue from this year.

Town Council approved Town Code Chapter 4-27.C which regulates our social media outlets. Information from the Town is currently posted to both Facebook and Twitter. To join either of these sources of information from the Town or to sign up email notifications about press releases from the Town, please visit our website at www.frontroyalva.com.

Town Council has also approved Town Code Chapter 142-20 to regulate banner displays on the poles across Royal Avenue and John Marshall Highway. Any group wishing to display a banner should contact the Town Manager's office to discuss the requirements and to reserve a date for display.

The Town will observe President's Day on Monday, February 20. All Town offices will be closed. Garbage collection for residents with regular collection on Monday will occur on Wednesday, February 22.

As always, please feel free to contact this office with any ideas or suggestions to improve how the Town provides service to our community.

Department Updates

Last week:

Our Police Department responded to the library about a burglary and responded to a local fraternal organization about a fight.

Our Environmental Services crews conducted preventative maintenance on the sewer mains on Villa Avenue, East 18th Street, Remount Road, Kendrick Lane, and Cherrydale Avenue. Our staff at the Wastewater Treatment Plant conducted major sampling for permit requirements. Staff from our Water Treatment Plant worked on equipment at the raw water pump station and the water plant. Our crews also conducted drainage work around Old Winchester Pike, Royal Avenue, 17th Street, 18th Street, and Depot Avenue. Our Solid Waste crews collected twenty-two bags of trash from the roadside cleanups on Strasburg Road and Criser Road.

Our Energy Services Department reported no outages last week. Crews conducted inspection and preventative maintenance throughout our system.

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Our IT Department received proposals from firms to provide on-call network services and also continued to work with our financial software provider towards on-line utility payment capability.

Our Finance Department processed 2,011 payment receipts, read 2,786 meters, and repaired 42 meter lids last week in addition to their normal work activities.

Our Visitor's Center met with other tourism representatives throughout the Valley in Staunton to discuss opportunities to improve tourism throughout the Shenandoah Valley and welcomed numerous visitors at the Center.

Our Planning Department processed 5 Zoning permits and 2 Business License Applications, met with Warren County representatives about parking improvements at the Community Center and met with individuals about possible redevelopment and renovations of several buildings and properties.

Upcoming Week:

Our Police Department will attend a Drug Task Force meeting and attend the "Officer of the Year" presentation conducted by Jean's Jewelers.

Our Department of Environmental Services plans to conduct preventative maintenance of the sewer mains on Royal Avenue near the VFW, Kibler Street, Randolph Avenue, East 18th Street, Fletcher Street, and Cherrydale Avenue. A manhole identified beneath the pavement on Remount Road will be exposed by our crews. Our sign crews will continue work on street signs throughout Town. Our crews will also complete ditch work on John Marshall Highway near Locust Dale Road. Our Horticulturist will also conduct a presentation of the Main Street Tree Replacement Program at the Visitor's Center on Friday, February 17 at 1:00pm.

Our Wastewater Treatment Plant operators are meeting with representatives from the LFCC Business Center to discuss the plant hosting "boot camp" courses in partnership with the college. Our Water Treatment Plan will review the proposals to design improvements at the plant to meet the new Department of Health requirement for cryptosporidium removal.

Our Energy Services Department will conduct routine maintenance of various lines and substations throughout our service area.

Our Planning Department will conduct a Board of Architectural Review work session to discuss development of a standards manual for improvements in the historic district. Staff will also participate in the Planning Commission meeting.

[Civic Events](#)

Samuels Public Library has numerous events scheduled throughout the week. Information can be found <http://www.samuelslibrary.net/>

Weekly Town Manager's Report

The Blue Ridge Arts Council is conducting art classes for both children and adults. Please visit <http://blueridgearts.org/> or call (540) 635-9909 for further information.

The Town's Planning Commission will conduct their regular monthly meeting on Wednesday, February 15 at 7:00 pm in the Warren County Government Center.

The Chamber of Commerce will conduct the Bridal Showcase at the Bowling Green Country Club on Sunday, February 19 from 11:00 am until 2 pm.

The Town Council has a work session scheduled for Tuesday, February 21 at 7:00 pm in the third floor conference room of Town Hall.

The Warren County Board of Supervisors will conduct a meeting on Tuesday, February 21 at 7:00 pm in the Warren County Government Center.