

TOWN MANAGER'S WEEKLY REPORT



January 25, 2012

Town Manager

The Town Council conducted Public Hearings on Monday, January 23 regarding Code changes that would codify existing policies regarding use of the Town Banner Poles and a new Code Chapter to regulate use of the Town's Social Media outlets. Information regarding these changes can be obtained at Town Hall. Town Council will conduct second readings for both of these Code changes on February 13th.

The Town Council also approved the revisions to the Code Chapter concerning Special Events conducted in Town and the Chapter regulating weapons in Town. Changes to these Code Chapters can be found on the Town's website.

The Town is continuing work in the area of Royal Avenue, 17th Street, and 18th Street. Please be attentive to construction activity as the Town works to improve the utilities and roads.

The Town has also finalized the acquisition process for 102 East Main Street and the parking lot located at the northeast corner of North Royal Avenue and Peyton Street.

As always, please feel free to contact this office with any ideas or suggestions to improve how the Town provides service to our community.

Department Updates

Last week:

Our Police Department addressed a fight at a local meeting establishment. If you observe suspicious activity, please contact our Police Department at 635-2111.

Our Environmental Services crews responded three water breaks on Jefferson Avenue, Hillcrest Drive, and 6th Street. Our crews also conducted preventative maintenance on the sewer mains on Cemetery Lane, Kibler Street, Braxton Road, Duncan Avenue, Brown Avenue, Virginia Avenue, Shenandoah Avenue, Radham Street, Cherrydale Avenue, and Fletcher Street.

Our operators at the Wastewater Treatment Plant continued to address I&I issues through meetings with DEQ and our rehabilitation consultant, Prism Engineering. Our operators at the Water Treatment Plant continued required water sampling and modifications to the raw water pump station.

Our Energy Services Department reported no outages last week.

Our Public Works crews conducted improvements to the stormsewer system on Old Winchester Pike and coordinated Pavement Management Program work on Royal Avenue, 17th Street, and 18th Street.

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Our IT Department continued working on resolving the issues to bring utility payments online by March 2011. The Department is also addressing technical improvements at our Visitor Center.

Our Finance Department processed 1,729 payment receipts, read 3,017 meters, and repaired 21 meter lids last week in addition to their normal work activities.

Our Visitor's Center participated in the Power of Partnerships meeting, attended the Civil War Sesquicentennial Planning meeting, and welcomed numerous visitors at the Center.

Our Planning Department participated in the SuperNOVA meeting to discuss development of a Rail and Transit Study for Northern Virginia and conducted a Planning Commission meeting on Wednesday, January 18th, as well as meeting with individuals about possible redevelopment and renovations of several buildings.

Upcoming Week:

Our Police Department will send our four new Police Officers to training at the Rappahannock Regional Academy. Our Chief of Police will participate in the FOP Rally Day on January 25th to discuss legislature concerning law enforcement issues with our legislative representatives.

Our Department of Environmental Services plans to repair the asphalt cuts on Jefferson Avenue, Woodlawn Avenue, Washington Avenue, and Hillcrest Drive. Sewer work is planned to be conducted on Randolph Avenue, Woodlawn Avenue, Kibler Street, and Randolph Avenue.

Our Wastewater Treatment Plant will submit the 2011 Nutrient and Pretreatment Reports for DEQ this week conduct repairs on the rotary fan press. Our Water Treatment Plan will continue maintenance work at the raw water pump station.

Our Energy Services Department will conduct routine maintenance of various lines and substations throughout our service area.

Our Department of Public Works will continue work on street signs throughout Town. Our crews will also be conducting ditch work on John Marshall Highway near Locust Dale Road. Work by our contractor has been begun to install curb and gutter on Royal Avenue, 17th Street and 18th Street. Please be aware of the construction activity and expect some delays while traveling in these areas. This work should take approximately three to four weeks to complete. If you have any questions about this work, please contact our Public Works Department at (540) 635-7819.

Our Planning Department plans to meet with the Town Attorney's Office to discuss Community Development opportunities and to discuss revisions to the Town's tree ordinance.

[Civic Events](#)

Samuels Public Library has numerous events scheduled throughout the week. Information can be found <http://www.samuelslibrary.net/>

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A benefit for the James Brogan Recovery Fund is scheduled for 1pm on Saturday, January 28th at Breaktime Billiards.

The Town Council has a work session scheduled for Monday, January 30 at 7:00 pm in the third floor conference room at Town Hall.