

TOWN MANAGER'S WEEKLY REPORT



January 18, 2012

Town Manager

The Town Council discussed revisions to the Town Code addressing peddlers, itinerant merchants, solicitors, canvassers, and flea markets at their January 17th Work Session. The Town will be advancing these revisions to a public hearing in February. Please check the local newspapers and Channel 16 for the date of the public hearing. These revisions will result in a single permit application process for anyone seeking to conduct these types of activities. Details about these proposed changes can be found at the Town Manager's Office.

Town Council also discussed the proposed establishment of a "Mixed Campus Development" zoning district. The MCD District will allow a mixture of commercial and light industrial activities on properties over fifty acres in size. Properties would be required to follow a rezoning process to receive this zoning designation, and the property owner would be required to develop a concept plan, identify environmental and traffic impacts, and propose appropriate proffers to mitigate impact to the surrounding area. Further discussion of this zoning district will occur at a future Work Session.

As always, please feel free to contact this office with any ideas or suggestions to improve how the Town provides service to our community.

Department Updates

Last week:

Our Police Department addressed an unfortunate domestic situation with the assistance of a concerned neighbor. Our officers also assisted the Warrenton Police Department and the US Postal Investigator execute a search warrant for mail fraud.

Our Environmental Services crews responded to one sewer call on West 12th Street which was determined to be a blockage on the homeowners lateral. Our crews also responded to two water breaks on West 14th Street on a 4" water main. Our crews also installed a valve on the 10" water main on Virginia Avenue that will assist in completing the repair to the water break on Virginia Avenue at 6th Street. We also place temporary asphalt in previous utility work areas on West 14th Street, West 5th Street, and Highview Street.

Our operators at the Wastewater Treatment Plant have completed work on a digester and their pump system. Our operators at the Water Treatment Plant have completed water sampling and submitted the 2011 Raw Water Withdrawal Report for DEQ.

Our Energy Services Department reported no outages last week.

Our Public Works crews collected 500 bags of leaves and 390 Christmas Trees at the conclusion of Yard Waste Collection until the spring.

Weekly Town Manager's Report

Our IT Department is working on resolving the issues to bring utility payments online by March 2011. We also welcomed our new IT Technician Grant Autry.

Our Finance Department processed 37 personal property tax abatement requests and 154 work orders last week in addition to their normal work load of bill payment and meter readings.

Our Visitor's Center hosted the Tourism Tuesday Radio Show to showcase Andy Guest State Park, and welcomed over 100 visitors on Saturday at the Center.

Our Planning Department participated in the VDOT Intersection Solution Meeting to discuss possible alternative intersection treatments for some Town intersections, as well as meeting with individuals about possible redevelopment and renovations of several buildings.

Upcoming Week:

Our Police Department will complete certification of our new Police Officers for firearms this week, and these Officers will begin training at the Academy. The Chief's Advisory Board will meet January 19th.

Our Department of Environmental Services plans to work on the sewer main near Radham Street, Fletcher Street, Cherrydale Avenue, and Randolph Avenue. Our crews will also repair the water break on Virginia Avenue at 6th Street on Thursday, January 19th at 6:00 pm.

Our Wastewater Treatment Plant will complete the 2011 Nutrient and Pretreatment Reports for DEQ this week.

Our Department of Public Works will continue work on pothole and water break road repairs. Work by our contractor has been begun to install curb and gutter on Royal Avenue, 17th Street and 18th Street. Please be aware of the construction activity and expect some delays while traveling in these areas. This work should take approximately three to four weeks to complete. If you have any questions about this work, please contact our Public Works Department at (540) 635-7819.

Our Planning Department is scheduled to participate in the Super NOVA Transit/TDM Vision Plan Meeting on Wednesday and the NSVRC Monthly Meeting on Thursday.

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[Civic Events](#)

Samuels Public Library has numerous events scheduled throughout the week. Information can be found <http://www.samuelslibrary.net/>

Weekly Town Manager's Report

The Town Planning Commission has a regular meeting scheduled for Wednesday, January 18 at 7:00 pm in the Warren County Government Center.

Liaison Committee Meeting – Thursday, January 19 at 6:00 pm in the Warren County Government Center

The Town Council has a regular meeting scheduled for Monday, January 23 at 7:00 pm in the Warren County Government Center.

The Board of Supervisors have a budget work session scheduled for Tuesday, January 24 at 7:00 pm in the Warren County Government Center.