



**TOWN OF FRONT ROYAL**  
 DEPARTMENT OF PLANNING AND ZONING  
 16 NORTH ROYAL AVENUE  
 P. O. BOX 1560  
 FRONT ROYAL, VA 22630

BZ \_\_\_\_\_

Main 540-635-4236 Fax 540-631-2727  
 Internet: www.frontroyalva.com

**BOARD OF ZONING APPEALS**  
**APPLICATION FOR AN APPEAL**  
 (please print)

|   |  |                            |  |
|---|--|----------------------------|--|
| <b>Applicant Information</b>                          | Contact Name   |                            |  |
|   | Mailing Address  |                            |  |
|   | City/State   |                            |  |
|   | Phone  | E-mail                     |  |
| <b>Owner Information</b><br><br>[ ] Same As Applicant | Name   |                            |  |
|   | Mailing Address  |                            |  |
|   | City/State   |                            |  |
|   | Day-time phone   | E-mail                     |  |
| <b>Property Information</b>                           | Property Address   |                            |  |
|   | Tax Map No.  | Size (in acres of sq. ft.) |  |
|   | Zoning of Property   |                            |  |
| <b>Subject of Appeal</b>                              | This is an application to the Board of Zoning Appeals for an appeal in accordance with Section 175-141 of the Zoning Ordinance from the following determination by the Zoning Administrator: |                            |  |
| <b>Justification for an Appeal</b>                    | (Statement by applicant – use additional pages if necessary)   |                            |  |

***\*Please provide the names and addresses of adjacent property owners.***

I hereby certify that the information provided on this application and the accompanying drawing(s) of the property is accurate, true and correct to the best of my knowledge and belief.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

By submitting this application, the applicant grants permission to Town officials and employee to enter upon the property, which is the subject of this application, during reasonable hours and for purposes related to the application process.

\$290.00 Fee Receipt # \_\_\_\_\_ Date Paid \_\_\_\_\_

## **Section 175-141 APPEALS TO BOARD OF ZONING APPEALS.**

A. An appeal to the Board may be taken by any person aggrieved or by any officer, department, board or bureau of the county or municipality affected by any decision of the Zoning Administrator. Such appeal shall be taken within thirty (30) days after the decision appealed from by filing with the Zoning Administrator and with the Board a notice of appeal specifying the grounds thereof. The Administrator shall forthwith transmit to the Board all the papers constituting the record upon which the action appealed from was taken. An appeal shall stay all proceedings in furtherance of the action appealed from unless the Zoning Administrator certifies to the Board that by reason of facts stated in the certificate a stay would, in his opinion, cause imminent peril to life or property, in which case proceedings shall not be stayed otherwise than by a restraining order granted by the Board or by a court of record, on application and on notice to the Zoning Administrator, and for good cause shown.

B. From notices of violation for temporary or seasonal commercial uses, parking of commercial trucks in residential districts or similar short-term, recurring violations, as determined by the Zoning Administrator, an appeal shall be filed within ten (10) days of the date of receipt of such notice of violation.

(Ord. No. Z-12-00 Amended and Added (B) 12-18-00)